



Act 48 Credit Hours Request Form

Please FAX this sheet to:
Ms. Berlyn Graham at:
215 – 662 - 0957

If you have difficulties, call 267-284-5038. If you don't have access to a FAX machine, please mail this form to:
Commission on Secondary Schools
Middle States Association of Colleges and Schools
3624 Market Street, 2nd Floor Annex
Philadelphia, PA 19104-2680

I am requesting Act 48 credit hours for the following activity.

- Service on an accreditation visiting team (15 hours)
- Attendance at an accreditation overview workshop (4 hours)
- Attendance at an accreditation chair training session (6 hours)
- Service as a Mid-Point Reviewer (5 hours)
- Service as a 5-Year Reviewer (5 hours)

You must include date, location, and supervisor (presenter or chair) of activity:

THE FOLLOWING INFORMATION IS REQUIRED TO OBTAIN CREDIT FOR A PROFESSIONAL DEVELOPMENT ACTIVITY/WORKSHOP IN PENNSYLVANIA

Describe briefly how you will apply what you have learned in this activity/workshop to your work in your own school/district.

Printed Name

Title

School District *(or school if independent)*

Social Security No. *(required for PA-DOE website)*

Home Address

City

State

Zip Code

Signature

***You will be mailed a letter confirming your hours have been submitted to the PA-DOE Act 48 web site.