



CONDITIONS OF MEMBERSHIP

3.2. CONDITIONS OF MEMBERSHIP

An institution gains initial or continued accreditation by meeting the Standards for Accreditation of the Commission on Secondary Schools of the Middle States Association of Colleges and Schools, implementing school improvement activities, and complying with the policies and procedures of the Commission.

In order to remain a candidate or an accredited member in good standing, the institution must meet the following conditions.

- a) Adhere to all timelines set forward in the Commission on Secondary Schools policies and in official notices of accreditation and offer of candidacy letters.
- b) Fulfill accreditation maintenance requirements by filing written progress reports as required by the Commission and/or by hosting a mid-point onsite review by a Commission-appointed representative (Section 5.3.--Self-Study and Evaluation Policies: Maintenance Requirements).
- c) Host special visits and comply with other requirements as required by the Commission.
- d) File special reports as required by the Commission.
- e) Submit an Annual Profile updating statistical data and contact information on the institution.
- f) Pay annual membership dues and applicable fees in a timely manner.
- g) Inform the Commission of substantive changes that occur between regularly scheduled periodic evaluations.
- h) Submit an annual Nomination form to the Commission on Secondary Schools, listing members of the professional staff recommended and willing to serve on evaluation teams.
- i) Release at least one staff person per year, when requested, to serve on an evaluation team.

Failure to meet any of these conditions may lead to the removal of candidate or accredited status.

Policy # 3.2

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