



## **REMOVAL OF ACCREDITATION**

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### **3.10. REMOVAL OF ACCREDITATION**

#### **3.10.1. Decision to Terminate Membership Made by the Institution**

Because the decision to become a candidate or accredited member of the Commission on Secondary Schools is entirely voluntary, any member may opt to relinquish its membership at any time. Institutions wishing to withdraw from membership shall submit this request in writing.

If an institution withdraws voluntarily from membership in the Commission or has its accreditation deferred or removed, it must remove all references to being accredited by the Commission on Secondary Schools from all documents, publications, and records pertaining to the school. Failure to remove all references within 90 days of termination of membership may result in legal action by the Commission.

#### **3.10.2. Removal of Accreditation and Termination of Membership by the Commission on Secondary Schools**

The Commission may remove the accreditation of a previously accredited educational organization for failure to meet the requirements of Policy 1.2, Expectations for Accredited Institutions including one or more of the following reasons:

- Failure of the institution to correct the deficiencies that led to Accreditation with Stipulations, Limited Term Accreditation, or Probationary Accreditation
- Failure of the institution to continue to meet the MSA Standards for Accreditation
- Failure of the institution to adhere to timelines for self-study, accreditation maintenance, and planning expectations
- Failure of the institution to submit required MSA reports
- Failure of the institution to pay approved dues and fees
- Inability or unwillingness of the institution to adhere to Commission policies and/or procedures

#### **3.10.3. Actions Required of an Institution Following Removal of Accreditation or Voluntarily Withdrawal from Membership**

When the Commission has taken action to remove the accreditation of and terminate the membership of an accredited member institution, or when an institution voluntarily withdraws from membership, no refund of dues or fees will be made, and the institution will sacrifice all access to services outlined in Policy 4.1.1.1.—Institutional Improvement Services: Services Provided as a Part of Membership Dues. As a non-member, however, the institution may avail itself of Commission services provided for a fee as outlined in Policy 4.1.1.2.—Institutional Improvement Services: Services Provided for a fee.

The institution must immediately remove from display its accreditation certificate and remove from all publications, documents, and other forms used by the institution to communicate with its stakeholders and the public at large the Commission's logo and all references to its membership in and accreditation by the Commission on Secondary Schools. Failure to remove all references within 90 days of removal of accreditation and termination of membership may result in legal action by the Commission.

3.10.4. Reinitiating Membership in the Commission on Secondary Schools

When membership has been terminated by the Commission, the institution must undergo at least a one-year waiting period before applying as a candidate.

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