



## **SELF-STUDY, PLANNING, AND EVALUATION PROTOCOLS**

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### **5.2. SELF-STUDY, PLANNING, AND EVALUATION PROTOCOLS**

#### **5.2.1. Commission Philosophy Regarding Self-Study, Planning, and Evaluation Protocols**

To ensure that the diverse, developmental needs of CSS member institution needs are effectively met, the Commission on Secondary Schools shall provide a choice of self-study, planning, and evaluation protocols. Such protocols may be produced by the Commission staff, by other accrediting/evaluation agencies, or by commercial publishing organizations.

#### **5.2.2. Approval of Self-Study, Planning, and Evaluation Protocols**

The Commission shall approve, after review and analysis by the Commission staff and the Membership and Accreditation Committee, all self-study, planning, and evaluation protocols authorized for use by member institutions.

#### **5.2.3. List of Approved Self-Study, Planning, and Evaluation Protocols**

The Commission shall maintain and make available a current list of approved self-study, planning, and evaluation protocols.

#### **5.2.4. Criteria for Approving Self-Study, Planning, and Evaluation Protocols**

The Commission on Secondary Schools may approve self-study, planning, and evaluation protocols that meet the following criteria:

- are well-aligned and consistent with the Middle States Association Standards for Accreditation
- meet member institution needs
- are high quality, well-written, and effectively designed
- encourage member institutions to base self-study and planning efforts on accomplishing the purposes and functions outlined in its own statement of philosophy/mission/beliefs
- promote continuous improvement

#### **5.2.5. Commission on Secondary Schools-Developed Self-Study, Planning, and Evaluation Protocols**

5.2.5.1. Protection of Protocols: Copyrights shall be maintained on self-study, planning, and evaluation protocols developed by the Commission.

5.2.5.2. Revision of Self-Study/Planning/Evaluation Protocols: Self-study/planning/evaluation protocols developed by the Commission shall be regularly reviewed and revised to reflect current practice and the needs of member institutions.

*Last Revision and Adoption Date: April 12, 2003*